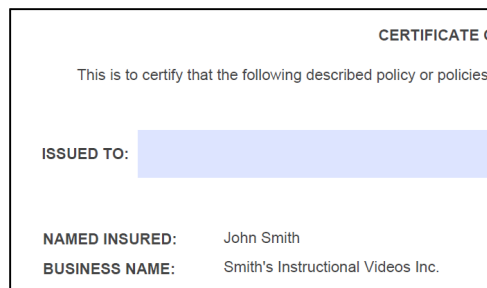


## INSTRUCTIONS FOR ISSUING CERTIFICATES

Issuing a certificate adds the certificate holder as an additional insured and/or loss payee to your policy.

1

Type the full legal name and address of the party to whom the Certificate is issued into the "ISSUED TO:" section of the Certificate.



CERTIFICATE C

This is to certify that the following described policy or policies

ISSUED TO: [REDACTED]

NAMED INSURED: John Smith  
BUSINESS NAME: Smith's Instructional Videos Inc.

**Under no circumstances should the Certificate wordings be altered, added to or amended in any way.**

2

Present the certificate holder with their copy.

3

Forward a copy of all Certificates issued to our office in a timely fashion.

Issued Certificates can be sent to: [frcerts@frontrowinsurance.com](mailto:frcerts@frontrowinsurance.com)

**This email is a drop-box only.** Do not send inquiries or requests to this email as it is not monitored.

### CERTIFICATES FOR COMMERCIAL GENERAL LIABILITY

Certificates can be issued to the following parties only.

- 1) Municipalities/Cities for the purpose of granting permits for filming operations.
- 2) Lessors of premises Rented/Leased to the Insured for occupancy for filming operations (except for long term leases).
- 3) Lessors of Equipment (excluding vehicles/automobiles/watercraft/aircraft/drones), but only with respect to the maintenance or use by the Named Insured of such Equipment and only if the Named Insured is contractually obligated to provide them with such insurance as is afforded by this contract. However, no such person or organization is an insured with respect to any damages arising out of their sole negligence, or for any occurrence that occurs, or an offense that is committed, after the equipment lease ends.

**UNDER NO CIRCUMSTANCE SHOULD A CERTIFICATE BE ISSUED WITH RESPECT TO A SPECIAL EFFECTS COMPANY, PYROTECHNICS COMPANY, STUNT COORDINATORS OR SIMILAR TYPE ORGANIZATION WITHOUT PRIOR WRITTEN APPROVAL FROM OUR OFFICE. IF CERTIFICATES ARE REQUIRED FOR OTHER THAN THE ABOVE PURPOSES OUR OFFICE MUST PROVIDE SAID CERTIFICATES.**

### CERTIFICATES FOR EQUIPMENT, PROPS, SETS & WARDROBE, and COMMERCIAL VEHICLES PHYSICAL DAMAGE

Certificates can be issued to any party that has an insurable interest in rented equipment, props, sets & wardrobe, or rented vehicles.

#### PLEASE NOTE:

Your insurance program does not automatically cover operations that involve the following: hazardous activities, stunts, special effects, the use of animals, precision driving/racing, watercraft, railroads, aircraft, drones, pyrotechnics, and adverse weather. Please contact our office immediately if any of the aforementioned is applicable.

**If you have any questions or require a Certificate with special/additional language as required by a location or supplier, please contact your account executive.**